**OBJECTIVE:** Production manager with 10 years of experience in manufacturing. Searching for a career to utilize my proven management, production, and communication skills to effectively fill the role in your company.

**EDUCATION:** St. Helens High School; Graduate 2006

Oregon State University 2006-2007

Course of study: Forest Management

Portland Community College 2007-2009

Course of study: Emergency Medical Technician

**Work History:**

**West Coast Shoe Company** Scappoose, Or March 2010- Present

**Job Title:** Factory Foreman/ Materials Purchasing

**Duties:**

* Oversees daily activities of factory team and acts as a liaison between management and team members in facilitating various communications in an accurate and timely manner.
* Provides team members with appropriate training as needed regarding job processes, tool/equipment operation, and safety.
* Pulls stock, groups work, and distributes to ensure a workflow that meets production and shipping goals.
* Schedules production staff to meet production needs such as overtime and responding to time-off requests.
* Works with the team to solve problems and improve work quality and quantity.
* Audits production team output to ensure work meets quality standards and customer requirements, and that work is completed on schedule.
* Performs various production tasks and handles special products as needed.
* Serves as a primary contact for customer service team for locating work in progress.
* Assesses and implements proactive processes that will improve production efficiencies and cost effectiveness.
* Responds to management directives and informs management of critical issues.
* Maintains approved supplier list.
* Maintains raw materials list.
* Tracks raw materials and supplies for reorder point.
* Generates purchase orders.

**Prior positions held:**

**Rebuild Specialist-** Customer service and order entry for warranty and repair work.

**Factory Operator-** Construct boots and shoes using trade specific machinery and tools.

**Deer Island Construction**

Deer Island, OR October 2009- February 2010

**Duties:** Contributing member of a small crew responsible for assisting contractor in all phases of residential construction and remodeling.

**Culver Glass Company**

Portland Oregon December 2008-May 2009

**Duties:**

* General shop duties, move large objects, organize, clean, work as a team, metal fabrication, use of hand tools. Maintain a safe working environment for myself and co-workers by keeping work areas clean and free of hazards
* Fabricate large commercial sized structural window frames using power tools and hand tools.
* Build window frames to specifications on blueprints
* Follow instruction of shop lead and foreman
* Work safely at all times

**Twin City Painting**

Longview, WA/ Portland, OR June 2007- September 2007

June 2008- October 2008

May 2009- October 2009

**Duties:** Residential house painting, prep houses, use of ladders up to 60 feet tall, maneuvering large objects, paint, deal directly with customers on a daily basis, foremen of the crew. Work as a leader of a crew and be responsible for the crew and myself. Working for a painting company has made me very comfortable with heights. Being the lead man on the crew made me comfortable with leading a team to achieve a goal.

**Volunteer History: Columbia River Fire and Rescue**

St. Helens, OR may 2008- may 2009

Volunteer firefighter

**Duties:** extinguish structure fires, extinguish car fires, extinguish wild land fires, and assist the public in times of need, salvage / overhaul of property, emergency medical services.

**St. Helens High School**

Assistant Wrestling Coach 2010-present

Volunteer Assistant Football coach 2013

**HONORS:** St. Helens High School Honor Roll 2002-2006

Portland Community College Honor Roll**-** Spring term 2008 and 2009

**References: Dylan Sorber- Kaiser Permanente- 503-334-6182**

**Shaun Stewart- NW Natural- 503-396-9111**

**Chris Warren- West Coast Shoe Company- 503-410-0834**